



## Court Advocates for Children for Kittitas County

421 North Pearl St. #208  
Ellensburg, WA 98926  
Phone/Fax (509) 925-4871  
kittitascasa@fairpoint.net

Dear Applicant:

Thank you for your interest in becoming a volunteer court-appointed special advocate (CASA) a/k/a Guardian ad Litem (GAL) for abused and neglected children. Please refer to the attached GAL job description. The dates of the next training course have not yet been determined. However, please complete and mail your application within two weeks so that we can contact you when we are ready to proceed with the next step in the application process.

Along with your application materials (background check release, reference list, and position application), you must submit a cover letter addressing the following topics:

- why you wish to be a CASA
- whether you have any attitudes or biases from your own background which *might* not allow you take an objective perspective in particular cases (e.g., you were an abused child)
- your understanding of factors that cause child abuse and neglect
- the qualities you possess that would help you serve as a CASA

The position application, background check release and reference list must be mailed or delivered to the above address. Applications will *not* be accepted by email. The background release *must* be notarized. Most banks have notary services and I believe that notaries are also available on the CWU campus for students and CWU employees.

When we are close to the start of another training course, we will contact you to arrange an interview. The role of a CASA is a serious responsibility and we must make certain that all applicants understand their duties and will be well-suited to serve as a CASA. Note that all trainees will also need to undergo a background check, including FBI fingerprint screening.

Please feel free to call if you have any questions.

Sincerely,

Carol Newell Pidduck, J.D.  
Executive Director

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